



ACAC Grants Committee

Date: June 12, 2023

Time: 7:30 p.m.

Location: Town Hall Annex, first floor meeting room

Attendance (p=present, x=absent)

Kristin Bedard	p	Nancy Gray	p
Todd Brunel	p	Brian McMurray	p
Andrew Conway	p	Emily Reynolds	x

MINUTES

Emily's last meeting. Emily is ill and not in attendance. The committee purchased her a small gift and will deliver it to her in appreciation for her service to the committee.

Administrative items

1. Vote on approval of past meeting minutes:
 - a. 4/10/2023. Nancy Gray moves approval, Todd Brunel seconds. Passed unanimously.

Committee officer updates

2. Co-Chair update
 - a. This is Emily's last meeting.
 - b. Brian will proceed as single Chair.
3. Treasurer update
 - a. No updates
4. Secretary update
 - a. Kristin offers to take on the Secretary duties.
 - b. Brian and Kristin will chat to review the duties.
5. Publicity update
 - a. No updates
 - b. Follow which of our grantees might have upcoming events and think about how we might support them with social media posts.
 - c. PorchFest is coming up and we will promote it some more.
 - d. A good reminder to us to review our projects, check in with our grantees, and post any updates to our tracking spreadsheet.
6. ACAC Liaison update
 - a. [250th anniversary of the American Revolution](#) is approaching.

- b. The ACAC has been meeting to work in their 3-year strategic plan.

Grant cycle discussion

- 7. 2022 grant cycle discussion, including vote on final reports if applicable
 - a. Belmont World Film
 - i. Brian reviewed the report and moved that the committee accept it. This report had been delayed and then the initial file we received was corrupt and unable to be viewed.
 - ii. Andrew seconded the motion and the committee unanimously voted to approve the report.
- 8. 2023 grant cycle discussion, including:
 - a. Final reports received
 - i. Looking Bach, Looking Forward
 - 1. Andrew reviewed the report and moved that the committee accept it.
 - 2. Nancy seconded the motion and the committee unanimously voted to approve the report.
 - ii. Spheres of Influence Creative Music Quartet Masterclass
 - 1. Andrew reviewed the report and moved that the committee accept it.
 - a. Our committee noted that John Dalton noted in his report: *I had reached out to Arlington High's band director Tino D'Agostino but unfortunately no students signed up or came. Next time I might try to do something over at the High school to ensure student involvement.*
 - b. Our Chair Brian noted that maybe this is an opportunity for us as a committee to consider ways we can help our attendees raise awareness about their programs with APS students.
 - 2. Kristin seconded the motion and the committee unanimously voted to approve the report.
 - b. Recap of publicity efforts
 - c. Updates about grantee projects
 - i. World Music Concert Series : Celebrate Diverse Arlington
 - 1. Andrew updated that he has heard from this grantee and this project will be held at the Res at 11 AM on Wednesday, July 26. Nancy will try to attend. Kristin will try to create a flyer for Nancy to help raise awareness for grant opportunities.
 - ii. Arlington Jazz Jams
 - 1. Todd updated the committee that Dan has to had three events at the ACAC and has three more planned for the fall.
 - iii. PorchFest is coming up – check it out!
 - d. Reassignment of Emily's projects
 - i. Magnolia Park: Brian
 - ii. Two to Flower: Kristin
 - iii. "Crankie" Musical Story-Telling: Andrew

- iv. Monumental Gestures: Todd
- e. Vote on project changes/extensions, if applicable

Other business

- 9. New business
 - a. Nancy is interested in a new role on the committee. She asked if she could attend each project and write a paragraph about each one. The group said we think that is a great idea.
 - b. We discussed using a Google Spaces Chat. Brian has added us to the chat which is now in Google Spaces.
 - c. Discussion of a grantee reception plan for 2023.
 - i. 2024 cycle may open September 1.
 - ii. Andrew will find out how much funds we have.
 - iii. Brian will contact ACAC and ask what's coming up -- reception for grantees.
 - iv. Kristin loose proposal.

The meeting was adjourned at 8:47pm. Andrew moved, Kristin seconded, unanimous approval.

Submitted by Brian McMurray, co-Chair